



STEP **1** MISSION

What is your mission statement?

What is the single most important thing your organization is trying to do?

How well are you achieving your mission?

STEP **2** DATA NEEDS

Do you have the data you need? (review Data Inventory)

What other data do you need?

How will you get the data you need?

What is working well?

What else do you need to use the data to its full potential?
(skills, partnerships, analytic support, etc.)



(Turn over)



STEP 3 **LOOKING FORWARD**
(in the next 3 years)

How will you collect, store, protect, destroy, and preserve data?

What skills/policies/practices does your board need?

What staff skills will you need?

What partnerships will you need?

What policy/regulatory changes are on horizon?

What impact will these data resources have on your financial resources? (What's your plan for that?)

STEP 4 **GETTING THERE**

What are the next three things you will do?
Who will do them and when?

1)

2)

3)