## STEP 1: MISSION

**What is your mission statement?**

**What is the single most important thing your organization is trying to do?**

**How well are you achieving your mission?**

## STEP 2: DATA NEEDS

**Do you have the data you need? (review Data Inventory)**

**What other data do you need?**

**How will you get the data you need?**

**What is working well?**

**What else do you need to use the data to its full potential? (skills, partnerships, analytic support, etc.)**

(Turn over)
DATA FOR MISSION

STEP 3 LOOKING FORWARD
(in the next 3 years)

How will you collect, store, protect, destroy, and preserve data?

What skills/policies/practices does your board need?

What staff skills will you need?

What partnerships will you need?

What policy/regulatory changes are on horizon?

What impact will these data resources have on your financial resources? (What’s your plan for that?)

STEP 4 GETTING THERE

What are the next three things you will do?
Who will do them and when?

1)

2)

3)